

Accommodations Policies and Procedures

Grades 6-12

Students must have up-to-date (3 years current) testing (psychological, psychoeducational, and/or medical) on file to receive accommodations. Teachers are aware of and are able to access student's approved accommodations if a [Release Form](#) is signed.

Please be aware that all accommodations are *recommended* not *required* and it is up to the teacher's discretion as to which accommodation(s) will be offered in the classroom.

Extended Time

- Teachers are asked to accommodate extended time in their classroom.
- The students must request extended time 24 hours before the test date/time.
- Only major tests and exams are eligible for extended time. You may not receive extended time on quizzes.

Isolated Testing

- The student must request isolated testing with their teacher and counselor 48 hours prior to the test date/time.
- If a student does not request isolated testing 48 hours or the isolated testing spaces are already reserved, he/she may have to take the test in the classroom.
- Only major tests are eligible for isolated testing. Quizzes must be taken in the classroom.
- Please encourage those students who are requesting isolated testing to see their counselor at the beginning of the year.
- Encourage your child to communicate their accommodations requests as *early* as they possibly can.

Other Accommodations

- Any student who requests oral testing should talk to their teacher at least 1 week prior to the test.
- Oral testing takes additional time to schedule so the student should talk to their teacher well before every test in order to secure a proctor.

Semester Exams

- Extended time will be given to those students who have up-to-date testing. After the full amount of time has been given in the exam room, those students who have not completed their exam, with approved extended time, will be consolidated into one room and given their extended time.
- Isolated testing will not be given. We will offer a smaller setting option only to those students who are in a **standard class** who have used that accommodation throughout the year. Please note****Students in AIP will not have the small setting option because their class size is already small.

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Revised 7/24/19